

Due to concerns regarding the COVID-19, the Public is encouraged to refrain from attending. If you are ill, have a fever or have family members that are ill, we ask that you not attend the meeting for the health and safety of everyone concerned. ~ Thank you~

TOWN OF BRIDGE CREEK  
S9515 State Road 27  
Augusta, WI 54722

### MINUTES

Regular Monthly Meeting  
Thursday, May 21, 2020 – 7:30 PM

1. Call Meeting to Order  
Chairman Ricky Strauch called the meeting to order at 7:31 p.m.
2. Roll Call  
Present: Supervisors Bruce Logterman, Patrick Bethke, Gordie O'Brien, Brian Bertram;  
Chairman Ricky Strauch, Clerk Kathy Olson and Treasurer Dawn Werlein.
3. Pledge of Allegiance
4. Approval of Agenda and Proper Posting  
Gordie O'Brien made a motion to approve agenda and its proper posting. Seconded by Patrick Bethke. All "yes". Motion carried.
5. Approval of April 16, 2020 Minutes  
Gordie O'Brien made a motion to approve the April 16, 2020 minutes. Brian Bertram seconded the motion. All "yes". Motion carried.
6. Treasurer's Financial Report Ending 04-30-2020  
Dawn presented the 4-30-2020 Financial Report. Gordie O'Brien made a motion to approve financial report as presented. Patrick Bethke seconded the motion. All "yes". Motion carried.
7. Old Business (None)
8. New Business
  - A. Associated Appraisal Contracts for Revaluation of All Taxable Real Estate in the Town of Bridge Creek – for Assessment Year 2021 Approval
    - 1) Contract for Revaluation Assessment Services
    - 2) Contract for Maintenance Assessment Services  
Contract concerns regarding 2021, 2022, 2023 maintenance. Clerk will call to see if Mark Brown would be able to attend next month's meeting. Gordie O'Brien made a motion to table until next month. Bruce Logterman seconded the motion. All "Yes". Motion carried.
  - B. Alcohol Retailers License Applications Approval
    - 1) Class A Retailers License - Renewal
      - a) Troy's Gas & Grub LLC  
Gordie O'Brien made a motion to approve Alcohol Retailers License for Troy's Gas & Grub. Seconded by Bruce Logterman. All "Yes". Motion carried.
    - 2) Class B Retailers License - Renewal
      - a) Augusta Sportsmen's Club next month  
Table until next month's meeting as paperwork is not complete. Motion by Gordie O'Brien with a second by Brian Bertram to table until next month. Bruce Logterman, Gordie O'Brien and Brian Bertram voted "yes" for approval to table; Patrick Bethke abstained as he is agent of Augusta Sportsmen's.
      - b) Edelweiss International  
Gordie O'Brien made a motion to approve liquor license for Edelweiss; second by Patrick Bethke. All "Yes". Motion carried.
      - c) Mike's Buckhorn Bar  
Gordie O'Brien made a motion to approve liquor license for Mike's Buckhorn Bar. Bruce Logterman seconded the motion. All "Yes". Motion carried
    - 3) Class B Retailers License – New Application

- a) 11<sup>th</sup> Frame Bar & Grill (Former Beaver Bowl)  
Gordie O'Brien made a motion to approve as soon as a letter from the former owner sent a written release of alcohol license. Patrick Bethke seconded the motion as presented. All "Yes". Motion carried.
- C. Cigarette/Tobacco Retailer License – Renewal Approval
  - 1) Troy's Gas & Grub  
Gordie O'Brien made a motion to approve Cigarette/Tobacco Retailer License for Troy's Gas & Grub. Bruce Logterman seconded the motion. All "Yes". Motion carried.
- D. Road Tour Discussion/Approval of Road Repairs  
Gordie O'Brien stated he would like to see departmental budgets set up on township computer. Clerk Kathy Olson stated that there is \$179,000 approved by Dept. of Transportation for road repair, and the levy set for the township is \$292,280. All other revenue is minimal. By having departmental budgets, each department will be in charge of their expenses. Scott Kirchoff has the approval to go ahead and bid out what he feels should be done with road repair. Bids to be opened at next month's meeting for approval.
- E. Reorganization of Board  
All supervisors will remain with their appointed. Staying put
- F. Procurement Policy (For Federal & State Grants) Approval  
The Township needed a Procurement Policy (a policy stating that the township will order and bid supplies that will be efficient and economical for the township). This is needed to be in place for grant purposes. Gordie O'Brien made motion to approve Procurement Policy; it was seconded by Patrick Bethke. All "Yes". Motion carried.
- G. Department Heads Reports
  - 1. Recycling Dept.  
It has been very busy (during this quarantine period). Cindy Bohl suggested that new steps are needed for the dumpsters as they are taller than the previous ones. Scott Kirchoff will look into steel ones. There is an interested person in purchasing freon from recycled refrigerators, etc. for \$10 each. Cindy (and clerk) should get new price list for items.
  - 2. Transportation Dept.  
The exhaust filter is cracked on the Sterling; that is why it is smoking - \$3000 or a little more for filter exchange. Truck is estimated at about \$28,000. Supervisors approved to go with installing new filter. Regarding discussion of culverts; anything over 30" use steel. Steve Dickinsen, chairman of Town of Garfield, is discussing making one of their roads a class B road. If this happens, then we would have to put signs up on Gerth Road - Scott Kirchoff would need 3 signs and have Garfield buy/pay for them.
  - 3. Constable Dept. (Juli Bethke was absent from meeting)  
(Let Juli Bethke know that reports/citations become public knowledge.)
  - 4. Town of Bridge Creek Board Report  
Patrick Bethke stated that the Augusta-Bridge Creek Fire Dept meeting did not have enough for a quorum to hold meeting.
- 9. Approval of Monthly Expenses
- 10. Upcoming Meetings/Events:
  - A. June 3, 2020 - Comprehensive Plan Meeting
  - B. June 4, 2020 - Open Book
  - C. June 16, 2020 - Annual Meeting
  - D. June 18, 2020 - Regular Board Meeting
  - E. June 24, 2020 - Board of Review
- 11. Adjournment  
Gordie O'Brien made a motion to adjourn at 9:43 pm. Bruce Logterman seconded motion. All "Yes". Motion carried.

~Kathy Olson, Clerk