

TOWN OF BRIDGE CREEK

S9515 State Road 27

Augusta, WI 54722

AGENDA

Bridge Creek Comprehensive Planning Commission

Tuesday, November 5, 2019 at 6:30 PM

Bridge Creek Town Hall

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Introduction of Plan Commission Members
5. Election of Officers – Chair, Vice-chair, Secretary
6. Approval of Agenda & Proper Posting

7. CDBG Grant – Kathy Olson, Clerk
 - a. Review Citizen Participation Plan
 - b. Review Fair Housing Requirement
 - c. Review Significant Dates and Tasks
8. Comprehensive Planning Process and Document Structure – Kelly Jacobs, WES
 - a. Review Proposed Timeline
 - b. Appoint Commission Members as Element Lead Contacts
9. Compile Previously Developed Comprehensive Plan Documentation
 - a. Town of Bridge Creek
 - b. Neighboring Municipalities
10. Develop Comprehensive Planning Survey
11. Begin Issues & Opportunities Element

12. Opportunity for Public Input
(Chair may elect to limit public discussion to 3-5 minutes per individual)
13. Review, Direct and Delegate Tasks Generated at Meeting
14. Schedule Next Meeting and Review Agenda Items
15. Adjournment

Submitted by Kathy Olson, Clerk

Posted 10-22-19

-Augusta Post Office

-Town of Bridge Creek Hall

-Troy's Gas & Grub

TOWN OF BRIDGE CREEK

MINUTES
APPROVED 2-25-20
WITH CORRECTION

Bridge Creek Comprehensive Planning Commission Meeting

November 5, 2019

1. Meeting was called to order by Town Chairman Ricky Strauch at 6:30 p.m.
2. **Roll Call:** Present at the meeting Harvey Kurtz, Fred Poss, Tom Peterson, Steve Erdman, Gordie O'Brien, Ricky Strauch
3. **Pledge of Allegiance** (Carol Peuse arrived)
4. **Introduction of Plan Commission Members**
Committee members in place: Harvey Kurtz, Fred Poss, Tom Peterson, Steve Erdman, Carol Peuse, Gordie O'Brien, Ricky Strauch.
5. **Election of Officers:** Motion by Gordie O'Brien to nominate Fred Poss as **Chairperson** seconded by Tom Peterson. All yes, motion carried. Motion by Gordie O'Brien to nominate Tom Peterson as **Vice Chairperson**. Motion was seconded. All yes motion carried. Gordie O'Brien nominated Carol Peuse as **Secretary** seconded by Ricky Strauch. All yes, motion carried.
6. Motion was made by Tom Peterson seconded by Steve Erdman to approve the **agenda and Proper posting** for this meeting. All yes, motion carried.

Chairman Fred Poss thanked everyone who is participating in the Commission and shared how very important it is to be involved in the community planning. All paperwork will be available to the community. He asked if these meetings fall under the "Class B" 15 day notice in the paper? Clerk Kathy Olson answered that they do fall under the "Class B" 15 day notice requirement which requires that the public notices be published for two weeks in a public newspaper which is owned by a publishing company. Clerk Kathy Olson shared it could also be placed in the Ad-Delite which is a paper supported by advertisements. Chairman Poss shared how necessary it is to observe the open public meeting laws and that this will be an open process.

7. **CDBG Grant Agreement** is funded through HUD.
 - a. **Review Citizen Participation Plan:** The resolution for a Citizens Participation Plan was adopted by the Town of Bridge on May 16, 2019. This plan shall encourage citizen participation (especially by persons of low to moderate income), provide citizens reasonable and timely access to local meeting and information, provide for technical assistance provide for public hearings, provide for complaint procedures and accommodate for non-English speaking residents.
 - b. **Review Fair Housing Requirements:** The resolution for a Fair Housing Ordinance was adopted on May 16, 2019 at the Bridge Creek Town Board meeting and published. Kathy Olson will be checking with Miriam Anderson the Grant Specialist to make sure that everything is in compliance.
 - c. **Review Significant Dates and Tasks** needs to be done to be in compliance with the Grant. Specific dates and tasks need to be identified in the meeting minutes.
8. **COMPREHENSIVE PLANNING PROCESS AND DOCUMENT STRUCTURE – Kelly Jacobs, WES**
 - a. **Review Proposed Time Line:** Kelly Jacobs handed out a draft (green sheet) that she has put together for a time line projection to the members of the commission. It is

important to keep the public informed. Discussion was held on the proposed time line and how adjustments may need to be made if necessary. Citizens will have an opportunity to ask questions both at the beginning and the end of each meeting. Chairperson may elect to limit discussion to 3-5 minutes per individual. Kathy Olson and Fred Poss will be the contacts for the Commission. A list of the members of the Commission and their email or mailing addresses will be compiled.

- b. **Appoint Commission Members as Element Lead Contacts:** Kelly Jacobs explained that the Comprehensive Plan has nine elements. She also explained how the elements interrelate with each other. There will need to be a Commission member assigned to each element.
9. **Compile Previously Developed Comprehensive Plan Documentation**
- a. **Town of Bridge Creek:** Will be looking into trying to find any of the Comprehensive plan information that was started in prior years. It may be helpful to give some *insight* from the past to now.
 - b. **Neighboring municipalities:** It is important to review the Comprehensive Plans in the townships of Lincoln, Ludington, Otter Creek, Clinton, Clear Creek, Eau Claire County and City of Augusta. Members of the Commission who will be reviewing other Comprehensive Plans are as follows: Gordie O'Brien – City of Augusta, Harvey Kurtz – Town of Clinton, Carol Peuse – Town of Otter Creek, Fred Poss – Town of Ludington, and Tom Peterson – Town of Clear Creek, and Steve Erdman – Town of Lincoln, Ricky Strauch and Tom Peterson – Eau Claire County. Carol Peuse, Chuck Forseth and Tom Crowe will serve on **Joint Extraterritorial Committee** with the City of Augusta.
10. **Develop Comprehensive Planning Survey:** Kelly Jacobs handed out a draft survey (yellow sheets) dated October 16, 2019 for review. The survey will be on the December agenda for final review. It was asked to keep a straight forward format. Discussion was held on several issues related to the survey.
11. **Begin Issues & Opportunities Element:** Tom Peterson and Chuck Forseth will present the Issues and Opportunities Element at the December meeting.
12. **Opportunity for Public Input:** Vic Werlin stated that he thought that the surveys should be sent out to property owners, whether the land owner is a resident or not. Chuck Forseth thanked the Commission for wanting transparencies for all Commission meetings.
13. **Schedule Next Meeting and Review Agenda Items:** The next meeting will be held on December 17, 2019 at 6:30 p.m. at the Bridge Creek town hall.
14. **Adjournment:** Motion to adjourn the meeting by Ricky Strauch at 8:41 p.m.

Respectfully submitted by:

Carol Peuse

Secretary

Resolution to Adopt a Citizen Participation Plan

Whereas, the Town of Bridge Creek has applied for a Community Development Block Grant (CDBG); and

WHEREAS, the State of Wisconsin Department of Administration (DOA) and the U.S. Department of Housing and Urban Development (HUD) require recipients of Community Development Block Grant (CDBG) monies to have in place a Citizen Participation Plan; and

WHEREAS, the Citizen Participation Plan shall encourage citizen participation (especially by persons of low to moderate income), provide citizens reasonable and timely access to local meetings and information, provide for technical assistance, provide for public hearings, provide for complaint procedures, and accommodate non-English speaking residents; and

WHEREAS, the Town of Bridge Creek has prepared and publicly reviewed a Citizen Participation Plan;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Bridge Creek officially adopts the Citizen Participation Plan.

ADOPTED on this 16th day of May, 2019. ATTEST: Kathy Olson
(Day) (Month) (Year) (Signature of Clerk)

The governing body of Town of Bridge Creek has authorized the above resolution by

Resolution No. R 2019. (1), dated May 16, 2019
(Resolution Number) (Date Authorized)

Rick Strauch
Signature of Rick Strauch, Chief Elected Official, Town of Bridge Creek

Chairman
Title

5-16-19
Date Signed

7(A)

CITIZEN PARTICIPATION

ATTACHMENTS AND SUPPORTING DOCUMENTATION

Attach this cover page, followed by the documents in the order listed below, to the end of the Application.

Attachments:

1. Adopted Citizen Participation Plan (with date of adoption shown on Plan and with required components)
2. Citizen Participation Public Hearing Notice (with proof of publication [if required] and/or clerk's certification of posting dates and locations [if required]; and proof of adequate advance notice in accordance with the UGLG's CPP if effect on the date of the first notice **and** no less than the equivalent of a Class 2 Notice)
3. Citizen Participation Public Hearing Certification Form
4. Public Hearing Meeting Minutes (with the attendees listed in the Minutes or on a separate Sign-In Sheet provided)
5. Policy for Non-Violent Civil Rights Demonstrations/Prohibiting the Use of Excessive Force and Barring of Entrances/Exits (with date of adoption/approval shown on policy and with required language)

FAIR HOUSING

ATTACHMENTS AND SUPPORTING DOCUMENTATION

Attach this cover page, followed by the documents in the order listed below, to the end of the Application after the Service Area / Income Survey attachment(s).

Attachments:

21. Potential Fair Housing Actions Checklist (with three (3) actions selected)
22. Fair Housing Ordinance (with current Fair Housing state statute citations and language, and with date of adoption shown on ordinance)

Division of Energy, Housing and Community Resources

Community Development Block Grant – Potential Fair Housing Actions

UNIT OF GENERAL LOCAL GOVERNMENT (UGLG) NAME: Town of Bridge Creek
 DOA-DEHCR Grant Agreement #: _____

POTENTIAL FAIR HOUSING ACTIONS

According to 24 CFR 570.487(b), the Unit of General Local Government (UGLG) must take some action to affirmatively further fair housing during the contract period if the UGLG receives a CDBG Grant. **Indicate (by checking the appropriate boxes) at least THREE (3) of the actions listed below that will be completed if the UGLG is awarded a CDBG Grant.** If your project is funded, the actions selected (below) will be included in the Grant Agreement (i.e. contract) timetable and will be required to be implemented in accordance with the timetable of the signed Grant Agreement. Fair housing actions may include, but are not limited to the following:

| Selection(s) | Actions |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | 1. Enact, strengthen, or advertise a local fair housing law; |
| <input type="checkbox"/> | 2. Make area-wide zoning revisions to facilitate the dispersal of multi-family housing outside of minority-concentrated areas; |
| <input type="checkbox"/> | 3. Initiate or fund any studies examining current housing opportunities for minority persons, handicapped persons, and families with children and have these studies form the basis of an affirmative action program providing greater housing opportunities for minorities, handicapped persons and families with children; |
| <input type="checkbox"/> | 4. Send letters from the chief elected official of the local government to those in the business of selling, renting, or financing housing, encouraging them to adhere fully to the fair housing law; |
| <input checked="" type="checkbox"/> | 5. Have the local governing body or chief elected official publicly endorse the principle of fair housing and of adherence to the fair housing law in the form of a proclamation, resolution, or similar publicized statement of importance; |
| <input type="checkbox"/> | 6. Improve community facilities and public services in racially integrated neighborhoods to help preserve their mixed character; |
| <input checked="" type="checkbox"/> | 7. Display a fair housing poster or provide fair housing information at an appropriate public place; |
| <input type="checkbox"/> | 8. Initiate a public education program on fair housing, involving, for example, representatives of fair housing groups, human relations' bodies, minority organizations, the real estate industry, and government, through the local media. This could include talks on the community's housing opportunities; |

Division of Energy, Housing and Community Resources

Community Development Block Grant – Potential Fair Housing Actions

| | |
|--------------------------|---|
| <input type="checkbox"/> | 9. Fund a fair housing organization (such as a local housing authority) to conduct studies and/or to aggressively investigate rental and/or realtor practices; |
| <input type="checkbox"/> | 10. Suggest the use of affirmative marketing and advertising practices by private developers as a condition for obtaining local licenses and permits; and |
| <input type="checkbox"/> | 11. Enlist the participation of local associations (realtors, real estate brokers, home builders, and mortgage lenders) in approved voluntary programs to promote affirmative fair housing marketing and to review mortgage credit and underwriting criteria that may have an adverse impact on minorities, women, handicapped persons, and families with children. |
| <input type="checkbox"/> | 12. OTHER: |
| <input type="checkbox"/> | 13. OTHER: |

UGLG Name: Town of Bridge Creek

Date by which
the actions will
be completed: May 28, 2021
(Date)

Office of Fair Housing and Equal Opportunity: <http://www.hud.gov/offices/fheo/>
Fair Housing ads and other materials: <http://www.fairhousinglaw.org/>

Resolution to Adopt a Fair Housing Ordinance

AN ORDINANCE TO ADOPT SECTION 9.70
OF THE MUNICIPAL CODE OF THE TOWN OF BRIDGE CREEK
ADOPTING WISCONSIN STATUTES, SECTION 106.50, AS AMENDED,
RELATING TO THE EQUAL RIGHTS OF ALL PERSONS TO FAIR HOUSING, AND
PROVIDING MEANS FOR THE IMPLEMENTATION AND ENFORCEMENT THEREOF.

THE TOWN OF BRIDGE CREEK DOES ORDAIN FAIR AND OPEN HOUSING AS FOLLOWS:

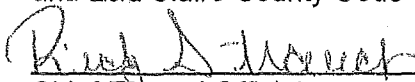
WHEREAS, the Town of the Bridge Creek recognizes its responsibilities under Section 106.50, Wisconsin Statutes, as amended, and endorses the concepts of fair and open housing for all persons and prohibition of discrimination therein; and,

WHEREAS, Eau Claire County has enacted Eau Claire County Code Section 9.70 to prohibit discrimination in housing within the boundaries of the County of Eau Claire pursuant to the authority granted to counties by Wis. Stat. Section 66.1011; and,

WHEREAS, the most current updates to Wisconsin statute 106.50 identify protected classes as listed in Eau Claire County Code Section 9.70.001 as well as those classes with "status as a victim of domestic abuse, sexual abuse or stalking";

THEREFORE, BE IT ORDAINED THAT:

- 1) The Town of Bridge Creek hereby adopts Section 106.50, Wisconsin Statutes, as amended, and all subsequent amendments thereto; and,
- 2) The Town of Bridge Creek hereby affirms Eau Claire County Code Section 9.70 within the boundaries of the Town of Bridge Creek; and,
- 3) The Town of Bridge Creek officials and employees shall assist Eau Claire County in the orderly prevention and removal of all discrimination in housing within the Town of Bridge Creek by proper implementation of the authority and enforcement procedures set forth in Section 106.50, Wisconsin Statutes, as amended, and the current Eau Claire County Code Section 9.70, as adopted; and
- 4) The Eau Claire County fair housing officer shall maintain forms for complaints to be filed under Section 106.50, Wisconsin Statutes, as amended, and shall assist any person alleging a violation thereof in the Town of Bridge Creek to file a complaint thereunder with the Wisconsin Department of Work Force Development, Equal Rights Division, for enforcement of Section 106.50, Wisconsin Statutes, as amended and Eau Claire County Code Section 9.70.030, as adopted.



Chief Elected Official

ATTEST:



Municipal Clerk

Adopted: 5-16-19

Published: 6-11-2019

Effective: 5-16-19

TOWN OF BRIDGE CREEK
S9515 State Road 27
Augusta, WI 54722
AGENDA

Bridge Creek Comprehensive Planning Commission
Tuesday, December 17, 2019 at 6:30 PM
Bridge Creek Town Hall

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda and Proper Posting
5. Approval of Minutes
 - A. November 5, 2019 Comprehensive Plan Commission Meeting
6. Opportunity for Public Input
(Chair may elect to limit public discussion to 3-5 minutes per individual)
7. Final Appointments of Plan Commission Members and Alternates to Each Element
8. Initial Thoughts from the Commission on Plan Framework and Format
9. Status Reports from Element Leads
10. Report from the Joint Extraterritorial Committee
11. Review, Finalize and Schedule Resident Survey
12. Review and Discuss the Issues & Opportunities Element
13. Opportunity for Public Input
(Chair may elect to limit public discussion to 3-5 minutes per individual)
14. Review, Direct and Delegate Tasks Generated from Meeting
15. Schedule Next Meeting and Review Agenda Items
16. Adjournment

Submitted by Kathy Olson, Clerk

Posted 12-12-19

-Augusta Post Office

-Town of Bridge Creek Hall

-Troy's Gas & Grub

December 17, 2019
Comprehensive Plan Commission
Public Meeting -

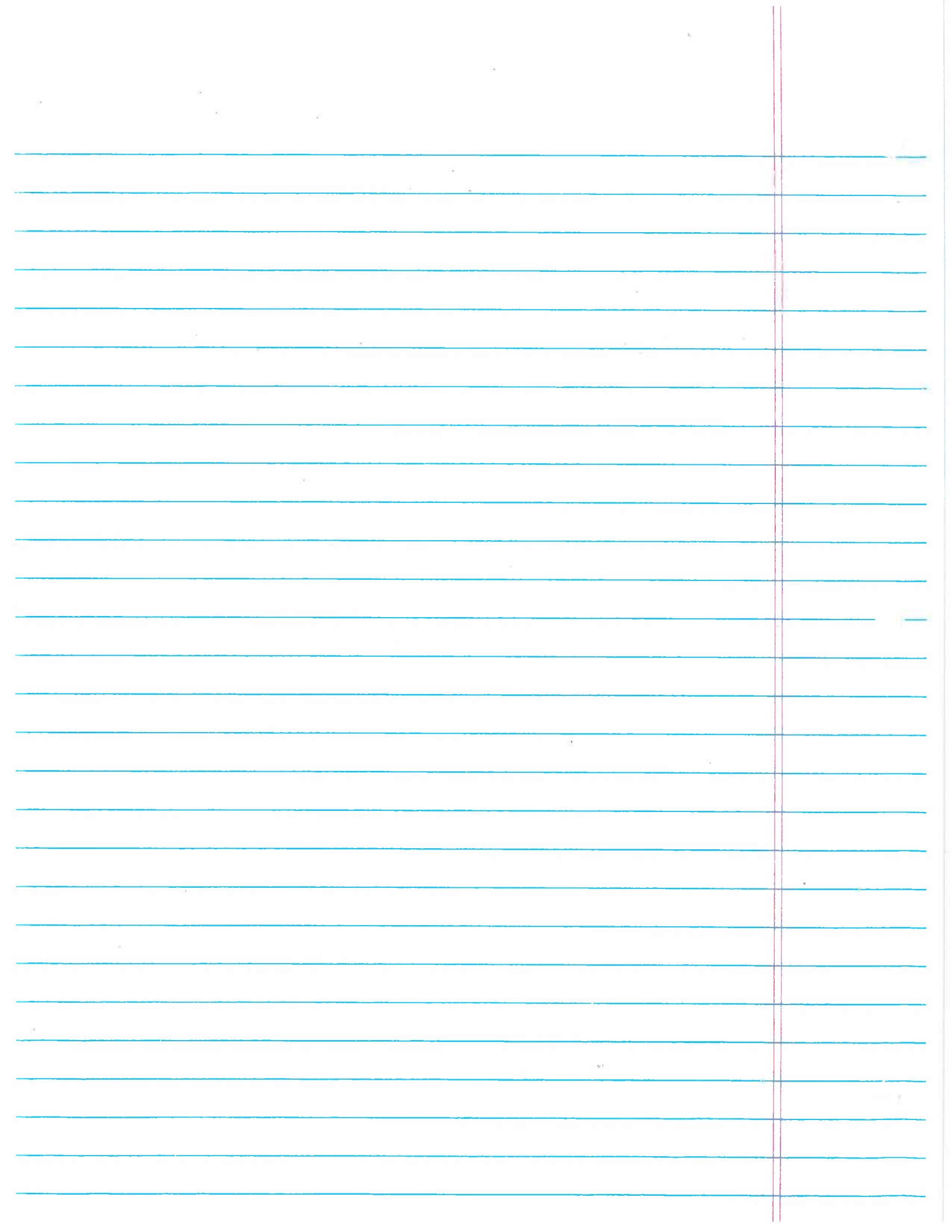
Kelly
alson

Commission Members - please sign in:

| | <u>Name</u> | <u>Address</u> |
|----|----------------|------------------------|
| 1. | Rusty Strauch | strauhrick@yahoo.com |
| 2. | TOM PETERSON | peterson5054@gmail.com |
| 3. | Fred Poss | fredposs@gmail.com |
| 4. | Gordie O'Brien | ogordie@hotmail.com |
| 5. | Steve Erdman | erdmaSte@aol.com |
| 6. | Carol Peuse | peuse@netzero.com |
| 7. | | |
| 8. | | |

Williams En

ronnie.williams@wesnet.com



Minutes approved
2-25-2020

TOWN OF BRIDGE CREEK

Bridge Creek Comprehensive Planning Commission

Tuesday, December 17, 2019

1. Meeting was called to order at 6:35 p.m. by Chairman Fred Poss.
2. Attendance **Roll Call** of members was as follows: Fred Poss, Ricky Strauch, Gordie O'Brien, Tom Peterson, Steve Erdman and Carol Peuse. Absent: Harvey Kurtz. Alternates in attendance: Chuck Forseth and Terry Rouleau.
3. The Pledge of Allegiance was recited.
4. Motion was made by Gordie O'Brien seconded by Steve Erdman to **approve the agenda as posted**. Motion Carried.
5. Approval of the November 5, 2019 meeting minutes will be approved at the January 14, 2020 meeting.
6. **Opportunity for Public Input:** Chairman Poss welcomed everyone to the Commission and pointed out that everyone's input is important. Chairman Poss also stated that there is some concern that the Commission is going to be making laws or ordinances. This is not the case. The purpose of this Commission is to gather ideas from the community and the members of the Commission to set a vision for this township for future years. Another concern was that information was being restricted. All meetings are being posted in the Ad-Delite and other regular locations. There are two opportunities at the beginning and at the end of the meeting for public input. There also will be copies available meeting materials that citizens can share at each meeting. Lastly, all Commission meetings will be governed by Roberts Rules of Order. Citizen's comments should be limited to 3-5 minutes per individual.
7. The **Final Appointments of Plan Commission Members** and Alternates to each of the **nine element** are as follows:
 - a. Issues & Opportunities – Tom Peterson & Chuck Forseth
 - b. Housing – Carol Peuse
 - c. Transportation – Gordie O'Brien
 - d. Utilities & Community Facilities – Gordie O'Brien
 - e. Ag, Natural & Cultural Resources – Fred Poss & Rick Strauch
 - f. Economic Development – Carol Peuse
 - g. Intergovernmental Cooperation – Tom Crowe, Chuck Forseth & Carol Peuse
 - h. Land Use – Tom Peterson & Steve Erdman
 - i. Implementation – Tom Peterson & Fred Poss
8. **Initial thoughts from the Commission on Plan Framework and format.** A copy of the tentative Comprehensive Planning Timeline was distributed for the Commission and citizens present.
9. **Status Reports from Element Leads** – The first element – **Issues & Opportunities** was reviewed by Chuck Forseth and Tom Peterson. Chuck Forseth had looked at several plans and felt that this was a key component in each of the elements. A lot of the information for the issues and opportunities element will be taken from the surveys that will be sent out. Tom Peterson & Chuck Forseth will have more information available at the January 14, 2020 meeting.
10. **Report of the Joint Extraterritorial Committee:** Carol Peuse will be contacting Carl Anton to find out progress of the Joint Extraterritorial Committee and discuss status of the committee work to date.

11. **Review, Finalize & Schedule Resident Survey:** Discussion was held on the timing of sending out the Resident Survey. Discussion was held on having two surveys. One to be sent out possibly by mid-January and to be returned in about 30 days. Fred Poss., Kathy Olson and Kelly Jacobs will be meeting on January 2, 2020 at 9:00 a.m. to review the survey. Discussion was also held on a second survey to be sent out later in the process. It was also stated to put notice in the Ad-Delrite about the survey and exploring every possibility on other ways of getting the information out to residents on the importance of the survey. Discussion was held on who should receive the surveys. It was decided that one survey would be sent to each individual land owners no matter how many parcels of land each landowner has. At the top of the survey it would clearly state that there is only one survey per land owner. Looking at tentative approval of the survey to be sent at the January 14, 2020 Commission meeting with the survey itself being sent out on January 15, 2020 and that the surveys then be returned by February 15, 2020.
12. **Review & Discuss the Issues & Opportunities Element:** Kelly Jacobs explained the SWOT Analysis Worksheet. (**Strengths, Weaknesses, Opportunities & Threats**) Members of the Commission and residents present wrote down their thoughts and ideas on Post It Notes. Their ideas were placed on each of the respected sheets. They are as follows:
 - a. **Strengths:** Bike, ATV, Snowmobile trail systems – Recreation dollars for this community – Lake Eau Claire, Coon Forks, Bridge Creek raise level of awareness of what Bridge Creek has to offer – Wood products a draw for these industries – excellent school facilities, excellent library, Scenic area (lakes, river, hills), excellent wildlife habitat, rural lifestyle.
 - b. **Weaknesses:** Can roads handle sawmill traffic, Sawmills is there any pollution? Is there a need for more regulation on environmental impact? County recreation facilities are available with limited resources available for their up keep, protect the resources, high cost of maintaining roads, lack of high speed internet, many old septic and untested wells, decreasing enrollment in the Augusta public schools, traffic safety. How do you come up with a solution to minimize horse droppings on the roads? How can we grow when there is no where to go? Population density concerns for our schools. Could there be a waiver on permits for road ban in the spring.
 - c. **Opportunities:** Identify future building sites, forest land farm lands, would we go with zoning, work together, community rights, environmental stewardship of the land plan, growth of direct farm sales.
 - d. **Threats:** Zoning would stop opportunities for the future. Bridge Creek is the third fastest growing township, Will there have to be more regulations? Past, present and future plans – learn from the past – don't forget where we come from. Threat of horse and buggy/motor vehicles accidents on the roads, respect for one another, horse droppings, transportation infra-structure. Damage to the roads by horse shoes, factory farms, population density concerns for our schools.
13. **Opportunity for Public Input:** Public comment was combined with the discussion on the strengths, weaknesses, opportunities and threats item on the agenda
14. **Review, Direct and Delegate Tasks Generated from the Meeting:** The next task will be for Tom Peterson and Chuck Forseth to present the element on Issues and Opportunities. Kathy will be publishing an updated list of the members of the Commission and the alternates. Chairman Poss and other members getting a newspaper article out in the

Augusta Area Times on the Comprehensive Plan Committee progress. There was support for two surveys. One at the beginning of the process and one toward the end of the process. January 2, 2020 at 9:00 a.m. there will be a survey committee meeting at the Bridge Creek town hall for the purpose of fine tuning the survey. A target date for release of the survey would be February 14, 2020 for the mailing of the survey. The survey would then need to be turned in or sent by February 21, 2020.

15. **Schedule Next Meeting and Review Agenda Items:** The next meeting will be January 14, 2020 at 6:30 p.m. at the Bridge Creek town hall. Gordie O'Brien will be absent at the January meeting due to a scheduling conflict.
16. **Adjournment** at 8:27 p.m.

Respectfully Submitted

Carol Peuse

Secretary

SWOT Analysis Worksheet

| Strengths | Weaknesses | Opportunities | Threats |
|---|--|---|---|
| Strengths are existing features, amenities, and characteristics that lead to a community's success. | Weaknesses are existing features, conditions or problems that hinder a community from realizing its goals. | Opportunities are more forward-looking and even more big-picture. These are future prospects that could help a community realize its goals. | Threats are also more forward-looking and big picture. These future challenges could hinder the community from realizing its goals. |

In regards to:

- ... internal projects and programs managed by the Town?
- ... collaboration and/or shared services?
- ... resources or services available to residents?
- ... each of the comprehensive planning elements?
- ... planning for development and infrastructure improvements?
- ... safety, regulations, or oversight?
- ... employment and business opportunities?
- ... other things?

Potential Action Items:

- -
 -
 -
-

SWOT Analysis

THREATS

Threats are also more forward-looking and big picture.

These future challenges could hinder the community from realizing its goal.

Bridge Creek
is the third fastest
growing ~~town~~ township.

With this comes
regulations ✓

threat of horse
& buggy / motor
vehicle ^{clashes} on roads,
respect one for the
other,
horse droppings?

Past Present
and Future plans

Learn from the ✓
past, Don't forget
~~to~~ where you come
from

TRANSPORTATION
INFRASTRUCTURE

Damage to the
roads by horse
shoes

Factory Farms

Population Density Concerns
for our Schools

OPPORTUNITIES

Opportunities are more forward-looking and big picture.
These are future prospects that could help a community realize its goals.

Identify Future
Building Sites
~~Population Density~~
Population Density
Concerns for our Schools
Protecting Farms

Where will we
go with zoning

Work Together
Community Fights

As concerns
of the land zoning
we would stop
opportunities for the
Farming.



Forest & Farm
Lands

Protection of
Forest & Farm
Lands

Encouragement
Stewardship of
The Land
Plan for it

Waiver on Permits
ban Roads in

Opportunity
Growth of Direct
Farm Sales

Greater
Cottage Industry

WEAKNESSES

Weaknesses are existing features, conditions or problems that hinder a community from realizing its goals.

Can Roads
Handle Sawmill
Traffic on Roads

Sawmills - Is The
Any pollution?
Is There a need
for more regulation.
~~Can~~ environmental
Impact

County Recreation
& Facilities are
available
limited Resources
available for up
keep
Protect The resources

HOW DO YOU COME
UP WITH A SOLUTIONS
TO MINIMIZE THESE
DRAINAGES ON ROADS

- Weaknesses
- High cost of maintaining roads
 - Lack of High speed internet
 - many old septic & untested wells
 - untested wells
 - Decreasing school enrollment

How Can we
Grow when there
is no where to go!

Traffic Safety

STRENGTHS

Strengths are existing features, amenities, and characteristics that lead to a community's success.

Bikes, ATV, Snowmobile
Trails System
Recreational dollars
for this communities

Lake Eau Claire
Coon Fork, Bridge
Creek, high level
of awareness of
what Bridge Creek
has to offer

Wood products +
Small a drawn
for these industries

Strengths
Excellent school
facilities
Excellent library
Scenic area
with 11, 10, 200
Business center
Hub for
Rural lifestyle

TOWN OF BRIDGE CREEK

Bridge Creek Comprehensive Planning Commission

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3. The Pledge of Allegiance was recited.
4. Motion was made by Gordie O'Brien seconded by Steve Erdman to approve the agenda as posted. Motion Carried.
5. Approval of the November 5, 2019 meeting will be approved at the January 15, 2020 meeting.
6. **Opportunity for Public Input:** Chairman Poss welcomed everyone to the Commission and pointed out that everyone's input is important. Chairman Poss also stated that there is some concern that the Commission is going to be making laws or ordinances. This is not the case. The purpose of this Commission is to gather Ideas from the community and the members of the Commission to set a vision for this township for future years. Another concern was that information was being restricted. All meetings are being posted in the Ad-Delite and other regular locations. There are two opportunities at the beginning and at the end of the meeting for public input. There also will be copies available meeting materials that citizens can share at each meeting. Lastly all Commission meetings will be governed by Roberts Rules of Order. Citizen's comments should be limited to 3-5 minutes per individual.
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10. **Report of the Joint Extraterritorial Committee:** Carol Peuse will be contacting Carl Anton to find out progress of the Joint Extraterritorial Committee and discuss status of the committee work to date.

11. **Review, Finalize & Schedule Resident Survey:** Discussion was held on the timing of sending out the Resident Survey. Discussion was held on have two surveys. One to be sent out possibly by in the mid-January and to be returned in about 30 days. Fred Poss., Kathy Olson and Kelly Jacobs will be meeting on January 2, 2020 at 9:00 a.m. to review the survey Discussion was also held on a second survey to be sent out later in the process. It was also stated by notice in the Ad-Delite about the survey and exploring every possibility on other ways of getting the information out to residents on the importance of the survey. Discussion was held on who should receive the surveys. It was decided that one survey would be sent to each individual land owners no matter how many parcels of land each landowners has. At the top of the survey it would clearly state that there is only one survey per land owner. Looking at tentative approval of the survey to be sent at the January 14, 2020 Commission meeting with the survey itself being sent out on January 15, 2020 and that the surveys then be returned by February 15, 2020.
12. **Review & Discuss the Issues & Opportunities Element:** Kelly Jacobs explained the SWOT Analysis Worksheet. (Strengths, Weaknesses, Opportunities & Threats) Members of the Commission and residents present wrote down their thoughts and ideas on Post It Notes. There ideas were place on each of the respected sheets. They are as follows:
 - a. **Strengths:** bike, ATV, Snowmobile trail systems – Recreation dollars for this community – Lake Eau Claire, Coon Forks, Bridge Creek raise level of awareness of what Bridge Creek has to offer – Wood products a draw for these industries – excellent school facilities, excellent library, Scenic area (lakes, river, hills)
 - b. **Weaknesses:** Can roads handle sawmill traffic on roads, Sawmills are there any pollution?, Is there a need for more regulation on environmental impact,

**PLAN COMMISSION MEMBERS
And ALTERNATES APPOINTMENTS
To
NINE ELEMENTS**

Issues & Opportunities: Tom Peterson & Chuck Forseth

Housing: Carol Peuse & Christine Yellowthunder

Transportation: Gordie O'Brien

Utilities & Community Facilities: Gordie O'Brien

Ag, Natural & Cultural Resources: Fred Poss & Ricky Strauch

Economic Development: Carol Peuse and Gordie O'Brien

Intergovernmental Cooperation: Tom Crowe, Chuck Forseth &
Carol Peuse

Land Use: Tom Peterson

Implementation: Tom Peterson & Fred Poss

* Timeline is approximate and schedule is flexible based on Plan Commission direction and/or availability.

Timeline Projection*
(from 11/5/2019 Plan Commission Meeting)

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|----------------|--|---------------------|
| Part 3.a | Formatting/Drafting to begin after initial consultations | ongoing |
| Part 3.b | Draft agenda language for public meeting notices and provide to Town Clerk | ongoing |
| Part 3.e | Continuously compile a list of questions/concerns, as discussed at the meetings, for inclusion in the survey; Develop survey document; Distribute survey to town residents; Collect Surveys | ongoing |
| Part 3.c | Summarize General meeting & create a rough framework for plan | October 2019 |
| Part 2.a | Meeting 1: General Plan Structure; Begin "Issues & Opportunities" Discussion | 11/5/2019 |
| Part 3.d | Draft plan updates following each element meeting regularly distribute summaries at each Commission meeting | ongoing |
| ✓ Part 2.b | Meeting 2: Issues & Opportunities Element + Survey finalized | 12/17/2019 |
| Part 2.c | Meeting 3: Housing Element | 1/14/2020 |
| Part 2.d | Meeting 4: Transportation Element | 2/18/2020 |
| Part 2.e | Meeting 5: Utilities & Community Facilities Element | 3/17/2020 |
| Part 2.f | Meeting 6: Ag, Natural, & Cultural Resources Element | 4/14/2020 |
| Part 2.g | Meeting 7: Economic Development Element | 5/19/2020 |
| Part 2.h | Meeting 8: Intergovernmental Cooperation Element | 6/16/2020 |
| Part 2.i | Meeting 9: Land Use Element | 7/14/2020 |
| Part 2.j | Meeting 10: Implementation Element | 8/18/2020 |
| Part 3.f | Compile and Summarize Survey Results | Through August 2020 |
| Part 3.g | Compilation of complete first draft; Print First Draft Plan for Town of Bridge Creek Representatives (10 bound copies + 1 electronic) | 9/1/2020 |
| Part 2.k | Meeting 11: Commission Presentation/Review of First Draft | 9/15/2020 |
| Part 2.l | Meeting 12: Public Listening Session / Input | 10/13/2020 |
| Part 3.h | Compilation of complete second draft; Develop "Roadmap" for DOA review; Print Second Draft Plan for Town of Bridge Creek Representatives (10 bound copies + 1 electronic) | 12/1/2020 |
| Part 2.m | Meeting 13: Commission Presentation/Review of Second Draft | 12/15/2020 |
| Part 4.a & 4.b | Electronic Submittal of Second Draft of Complete Plan to Dept. of Admin. (DOA) & Neighboring Municipalities (for their review as required by Statute) | 12/17/2020 |
| Part 3.i | Final compilation of Plan including incorporation of any neighbor municipality or DOA edits deemed appropriate by Commission; Print Final Plan for Town of Bridge Creek Representatives (10 bound copies + 1 electronic) | 2/2/2021 |
| Part 2.n | Meeting 14: Commission Presentation/Review of Final Plan | 2/16/2021 |
| Part 2.o | Meeting 15: Town Board Presentation/Review of Final Plan | 3/18/2021 |
| Part 4.c & 4.d | Electronic Submittal of Final Draft of Complete Plan, inclusive of comments received, to DOA, Neighboring Municipalities, & Local Library | 3/19/2021 |

