

TOWN OF BRIDGE CREEK
S9515 State Road 27
Augusta, WI 54722
Minutes

Regular Monthly Meeting

Thursday February 20, 2025 @ 7:00 pm

1. Call Meeting to Order @ 7:00 pm by Ricky Strauch
2. Roll Call: William Jacobs, Bruce Logterman, Juli Bethke, Elizabeth Pettis, and Ricky Strauch
3. Pledge of Allegiance
4. Citizen Comments: Katherine Gaulke stated her support for the Comprehensive Plan and is asking the board to support it as well.
5. Approval of the **February 20, 2025** Agenda and Proper Posting
 - a. Bruce Logterman with the motion to approve the February 20, 2025 Agenda and Proper Posting. William Jacobs with the second. All Yes. Motion Carried.
6. Approval of the Following Minutes:
 - a. **January 16, 2025 Regular Meeting**
 - i. William Jacobs with motion for the approval of the January 16, 2025 Regular Board Meeting Minutes. Bruce Logterman with the second. All Yes. Motion Carried.
 - b. **February 4, 2025 Special Meeting**
 - i. William Jacobs with the motion to approve the February 4, 2025 Special Board Meeting Minutes and Bruce Logterman with the second. All Yes. Motion Carried.
7. Approval of Treasurer's Financial Report Ending **2/20/2025** Balances
 - a. Juli Bethke presents the Financial Report to the Board. Large Payments to the Schools, College, and County for the February Settlement payment for property taxes.
 - b. William Jacobs makes the motion to approve the treasurer's financial report as presented. Bruce Logterman with the second. All yes. Motion carried.
8. Previous Discussed Business (Discussion, Action, Approval)
 - a. Discussion, Action and Approval of Treasurer and Clerk Salary
 - i. Treasurer wants to drop her salary down to \$850 a month and Clerk wants to drop hers down to \$1500 a month from the prior discussed amounts of \$1125 and \$1733.
 1. Discussion was had regarding the budget and budgeting process on these salaries. Clerk stated that this would help for this year's budget as we didn't calculate these amounts on October 29, 2024 (Approved Town Budget Day). We used the grant money to cover the software cost to make the \$850 and \$1500 for 12 months in the budget.
 2. William Jacobs stated that these amounts were set to get great candidates into these positions. Bruce Logterman stated that this would only be effective for one year and then go back to the original amount. Discussion regarding getting the original amount in the budget in October 2025 so that we can balance it for 2026.
 3. Bruce Logterman made a motion to accept the pay drop as present to the board for one year term and will go back to the original amount of \$1125 and \$1733 on April 14, 2026. William Jacobs seconded the motion. All yes. Motion Carried.
 4. Juli Bethke and Elizabeth Pettis agreed to this prior to the effective date.
9. New Business (Discussion, Action, Approval)
 - a. Discussion, Action and Approval of Resignation of Two Supervisors
 - i. William Jacobs makes the motion to accept the resignation of supervisor #1: Patrick Bethke. Bruce Logterman with the second. All Yes. Motion Carried.
 - ii. Bruce Logterman makes the motion to accept the resignation of Supervisor #3: Duane Ives. William Jacobs with the second. All yes. Motion Carried.
 - b. Discussion, Action and Approval of Appointment of Supervisor Seat #1
 - i. No time limit on appointments. With two seats open treasurers and clerk will vote and with one clerk will vote.

- ii. Wait until the election to fill seat #1 as it is on the ballot.
- iii. **Tabled for Next Month**
- c. Discussion, Action and Approval of Appointment of Supervisor Seat #3
 - i. See the notes under number 9 (b) (i).
 - ii. Discussion on filling seat #3 and when to do that. Bruce Logterman would like to nominate Carol Peuse to the seat. She has been engaged in the Town and has lots of knowledge that would support us. This appointment could possibly be affected by the boundaries rule with North and South. The Town has no documentation regarding the rule but the attorney recommended that it be followed. Boundaries come up at the April Annual Meeting if we want to change the North/South rule.
 - iii. William Jacobs would like to see what the ballot results are. That would allow the community members a say in the appointment. Clerk Pettis stated that misinformation was being spread as it will not be on the ballot as the approval for the town's section of the ballot was already done weeks ago. On Wednesday, County Clerk and Clerk Pettis discussed this topic and we can't put the seat #3 on the ballot.
 - iv. According to the Towns Association: April 1st Election Outcomes do not affect the appointment of seats. It is a board decision on who to place in the vacant seats.
 - v. **Tabled for a later date. (At the March board meeting request to change to "a later date" not tabled like stated at the Feb. Meeting)**
- d. Discussion, Action and Approval of reassign board members to the fire department board.
 - i. These will be temporary appointments to the fire board and permanent assignments will be done at the April 17, 2025 Meeting.
 - ii. Bruce Logterman makes the motion to appoint Ricky Strauch and William Jacobs to the Fire board seats for a temporary appointment of two months (March and April). William Jacobs with the second. All Yes. Motion Carried.
- e. Discussion, Action and Approval of Election Security.gov email Domains Subgrant: Grant to switch over the Town Emails to wi.gov.
 - i. Purpose and Benefit of switching
 - ii. Flat Cost from IT and Website
 - iii. **Tabled for Next Month research on the questions above.**
- f. Consideration, Discussion, Action and Approval of an Ordinance- An Ordinance to Adopt the Town of Bridge Creek Comprehensive Plan Addendum-2025, which is an amendment and update of the Town's Comprehensive Plan.
 - i. Carol Peuse presented the Comprehensive Plan and Mapping requirements. Carol Peuse stated we had the Public Hearing and Adopted the Resolution Motion is below:
 1. **Mike Bethke with the motion to approve the Resolution 2025-01 - A Resolution of the Town of Bridge Creek Plan Commission to Adopt the Town of Bridge Creek Comprehensive Plan Addendum—2025, which is an amendment and update of the Town's comprehensive plan. Jason Hanson with the second. All Yes. Motion Carried.**
 2. David Claude was impressed with the meetings and the planning commission. David Claude is here to show his support for the addendum.
 3. Carol Peuse asked for the Ordinance to be passed.
 4. County stated that it was our plan. The Comprehensive Plan is complete with maps included.
 - ii. Bruce Logterman with the motion to adopt the ordinances: An Ordinance to Adopt the Town of Bridge Creek Comprehensive Plan Addendum-2025. Roll Call Voting: Bruce Logterman-yes, William Jacobs- yes, Ricky Strauch-yes. All Yes. Motion Carried.
 - iii. Discussion to change the motion, Clerk Pettis read it as follows: Bruce Logterman with the motion to approve An Ordinance to Adopt the Town of Bridge Creek Comprehensive Plan Addendum-2025; which is Ordinance 2025-01. William Jacobs with the second. Roll Call Voting: Bruce Logterman-yes, William Jacobs- yes, Ricky Strauch-yes. All Yes. Motion Carried.
- g. Discussion, Action and Approval of updating Ordinance 22.02 Appoint Alternate Member Board of Review.
 - i. Discussion regarding the ordinance and who serves and why.

- ii. Joan Delzer and Jason Hanson were choices for Alternate #1.
- iii. Alternate #1 Joan Delzer
- iv. William Jacobs makes the motion to amend the ordinance 22.02 for the Alternate #1 to be Joan Delzer. Bruce Logterman with the second. Roll Call Vote: William Jacobs-yes, Bruce Logterman- yes and Ricky Strauch- Yes. All Yes. Motion Carried.
- h. Discussion, Action and Approval of Hard Copy Fire Permits. The board needs to review and discuss how the fire permits are handled and the process we would like to see follow.
 - i. Clerk Pettis presented the permits. Discussion regarding carbon copy. Paper trail that we can see through this process. Official Permits discussion and how that works. Jeff Gerike was in the audience and provided knowledge regarding the topic as the Fire Warden.
 - ii. The Fire Warden will have a paper copy and call it into the Fire Department.
 - iii. Discussion was to have them continue as is for now. The Town will look into getting carbon copies for the Fire Warden. Patti Lange will share her printing company information.
- i. Discussion, Action and Approval of Beacon Map Add-on for data collection and building notification, bridge, and road data.
 - i. Discussion on who was taking over Beacon work and contact points. Clerk Pettis and Treasurer Bethke completed training this last week. During the process, they learned that the Sexual Predator map was missing some points. Clerk Pettis got data from the assessor and will share that with the Beacon Staff.
 - ii. Clerk Pettis and Treasurer Bethke were in contact with the Beacon staff, they asked about the ability to add our own data to the map- Beacon stated that would be an add on service not in the original amount like it was presented to the board.
 - iii. Discussion was had that the cost would be the Software Add On is \$700 and \$250 for the access to the add on software for 950 dollars total.
 - iv. William Jacobs with the motion to approve the Beacon map add-on for data collection regarding building notification, bridge, and road information; not to exceed \$1,000 from the grant money. Bruce Logterman with the second. All Yes. Motion Carried.
 - v. Clerk Pettis and Treasurer Bethke will get in contact with Jeff from Beacon and get that set up. Roadmaster Scott will get training on how to use it for his road and bridge data.
- j. Discussion, Action and Approval of Municipal Emergency Operations Plan. The County sent down an updated version of the plan, the town board needs to review and make changes as needed.
 - i. **Tabled to get information from the Fire Department, Town for the Board Supervisors, etc.**

10. Department Heads Reports Discussion Only

- a. Recycling Dept.
 - i. Al Reetz- all is going well
- b. Transportation Dept.
 - i. Road Ban most likely will come in the middle of March- We normally go before the county.
 - ii. Lady Bug lane changed the names for people who lived on Bartig earlier. Bartig "Something" for the name of the easement for the three houses in that area.
 - iii. Possibly looking at this in the future.
 - iv. Curverts are freezing up and check on them next week again.
- c. Monthly Police Report
 - i. Sent to the board via Email. No Comments Made.
- d. Fire Report
 - i. Board is requesting a meeting with the treasurer and secretary of the fire board regarding the quarterly invoice.
 - ii. Clerk Pettis stated the Brush Truck amount was cleared up by Treasurer Bethke and Clerk Pettis. The Town can pay/approve that amount at tonight's meeting.
 - iii. Discussion regarding the budget and the Quarterly Invoice that doesn't match. Clerk Pettis found October 17, 2024 town regular meeting minutes where we approved \$5500 on last year's amount (\$79,248.00) in the fire report but that is it (\$84,748). The Town

Budget for the fire department is \$92,192 (includes fire dues). The update fire amount that is invoiced for is higher than that amount. We can't find any amount in the fire minutes. The former fire board representatives are not here to provide information on these amounts; Clerk Pettis emailed out to the board on January 25, 2025 for clarification. Patrick Bethke thought that the fire department just added in the brush truck but the amount would still be off.

- iv. Last year's amount \$79,248 + \$7,444 (fire dues: paid out separately in July)= \$86,692 + \$5500 (proposed add budget amount) = then we rounded up to \$92,192 budget amount; which was approved at the October 29, 2024 Budget Meeting. Quarterly Invoice amount for the town should be \$84,748. Quarterly payments of \$21,187.
- v. Clerk Pettis asked for better details on the fire minutes and the Fire Board Minutes are now posted to our town websites.

e. Clerk Report:

- i. Election was great: 71 Voters

11. Upcoming Meetings/Events:

- a. Monthly Meeting: March 20, April 15 (Annual MTG), April 17.

12. Adjournment

- a. Bruce Logterman with the motion to adjourn and William Jacobs with the second. All yes. Motion Carried.
- b. Adjournment: 8:35 pm

~ Elizabeth Pettis, Clerk