

TOWN OF BRIDGE CREEK
S9515 State Road 27
Augusta, WI 54722

Minutes

Regular Monthly Meeting

Thursday June 19, 2025 @ 7:00 pm

1. Call Meeting to Order @ 7pm by Ricky Strauch
2. Roll Call: William Jacobs, Jay Kaeding, Katherine Gaulke, Scott Gerike, Juli Bethke, Elizabeth Pettis and Ricky Strauch.
3. Pledge of Allegiance
4. Citizen Comments:
 - a. Carol Peuse- Burning Permits
 - i. She shared a thought regarding the fire wardens on the south side of town. The North side should possibly have one.
 - b. Mark Karow- Building Notification
 - i. Regarding a letter to the board that is included in the board packet. Mark Karow read his letter to the board.
5. Approval of the **June 19, 2025** Agenda and Proper Posting
 - a. Katherine Gaulke to edit the agenda from April 17 to say June 19, 2025. William Jacobs with the second. All yes. Motion carried.
 - b. Clerk Pettis was asked where the agenda was posted. It was posted at the Augusta Post Office, Augusta City Hall, Bridge Creek Town Hall Bulletin Board, and two locations on the town's website. On Tuesday at 12:16pm it was reposted with the edits made. All the locations received the updated agenda on top of the old one.
 - c. Katherine Gaulke with the motion to approve the agenda and proper posting and William Jacobs with the second. All Yes. Motion Carried.
6. Approval of the Following Minutes:
 - a. **May 15, 2025 Regular Meeting**
 - i. Katherine Gaulke asked regarding her edits to the minutes for spelling and wording. Clerk Pettis approved the changes on the official copy.
 - ii. Katherine Gaulke with the motion to approve the May 15, 2025 Minutes as presented to the board. William Jacobs with the second to the motion with the changes made. All Yes. motion Carried.
 - b. **BOR Meeting Minutes**
 - i. Katherine Gaulke with the motion to approve the Board of Review Minutes as presented to the board. and William Jacobs with the second. 3- yes, 0-no and 2 abstained. Motion Carried.
 - ii. Jay Kaeding and Scott Gerike abstained due to not being present at the Board of Review Meeting.
7. Approval of Treasurer's Financial Report Ending **6/19/2025** Balances
 - a. Juli Bethke presented the Financial Report to the Town Board.
 - b. Katherine Gaulke with the motion to approve the Treasurer's Report as presented. Jay Kaeding with the second. All yes. Motion carried.
 - c. Katherine Gaulke asked that the Budget Report be included moving forward. Clerk Pettis printed and handed out the Budget Report.
8. Department Heads Reports Discussion Only
 - a. Recycling Dept.
 - i. Cement is a big improvement, Busy for the last 3 weeks.
 - b. Transportation Dept.
 - i. Discussions centered on temporarily assigning Al, the recycling attendant, to the road crew for a few days to assist with planned road work. A key point of discussion was determining Al's pay source, as he is typically a recycling center employee. It was noted

that Road Crew accounts have surplus funds due to a mild winter and low plowing overtime early in the year. Insurance concerns were also addressed.

- ii. Brunzil Road was chip sealed today using the chip sealer machine.
- iii. Chip sealing is a cost-effective measure.
- c. Monthly Police Report
 - i. Emailed to the Board.
- d. Fire Report
 - i. Katherine Gaulke presented to the board regarding the meeting. Ricky Strauch asked that all the board members be in attendance at the next meeting. Discussion was had regarding posting of agenda, agenda details, minutes, etc. The board looked over the Bylaws and discussed equalized value. Katherine Gaulke asked that the fire agenda has the Equalized Value Review added to it.
 - ii. The Town of Bridge Creek Board will have a Quorum at the next fire meeting- July 9th @ 8pm.
- e. Lake Report
 - i. May 14 Meeting- William Jacobs presented to the board. Fundraiser Golf Outing- no date at this time. There will be a lake tour of the sand traps on 24th at 5pm. Lake Mead is adding aerators. August 16, 2025 is the next meeting.
- f. Supervisor Report
 - i. Comprehensive Plan Update
 - 1. Carol Peuse presented to the board. Discussion regarding the maps, agricultural land, etc. Next step: Zone districts, different options for sections, Farmland Preservation, process of that happening, grandfathering of properties, vote from the board to start the zoning process, and then we would have joint meetings.
 - 2. Clerk Pettis asked if the May motion would meet the requirement. Carol Peuse stated that it would not.
 - 3. Items will be added to the next agenda- Clerk Pettis will contact Rod Eslinger to review the agenda item and get wording correctly. Letter from the board to County.
 - 4. Clarification discussion was had of what the agenda item would do for the Town.
 - ii. Process for adopting ordinances
 - 1. Jay Kaeding presented to the board regarding a multiple step process for adopting ordinances.
 - 2. Katherine Gaulke shared discussion points regarding multiple readings and what other towns do.
 - 3. Discussion points regarding transitions, fortitures, multiple readings on new ordinances, and state statutes.
 - iii. Posting the agenda in the Ad-Delite
 - 1. Jay Kaeding wants the Agenda posted in the Ad-Delite. Discussion was had regarding the past history of the agenda, posting it, possible locations, and expenses that would be created.
 - iv. Recording of the minutes
 - 1. Jay Kaeding presented a recording of the minutes. Jay Kaeding would like to record the meetings. Discussion included record retention, why we would record, etc.
 - v. Discuss speed limit on Karow Rd
 - 1. Jay Kaeding presented a request for a speed study on Karow road as two people had called asking about it. The discussion included requirements, cost, and process.
 - 2. Jay Kaeding is going to call the Chief of Police regarding school zones and speed limits for Karow Road.
 - vi. Office Hours during business hours
 - 1. Jay Kaeding with the request for office hours and looking at additional time. Lengthy discussion on possible hours and when the Clerk could be reached. It

was stated in the discussion that the Clerk is currently working more hours than her part-time position states for the Town and answers her phone as much as she can. The importance of leaving a message was a point of discussion.

g. Clerk Report

- i. The Clerk is getting a good amount of public records requests. The mapping software is going great, getting a lot of data entered when she gets a chance. The clerk asked that the Building Notification ordinance gets updated as the applications are coming in strong.

9. Previous Discussed Business (Discussion, Action, Approval)

a. Discussion, Action, and Approval regarding Fire Permit and getting hard copies per fire board discussion.

- i. Jay Kaeding presented the bid to the board, 50 sheets per a year, requests regarding the permits, process of the permit, etc. Possible need of three copies as stated by Scott Gerike. The northeast section of the town is controlled by the DNR website.
- ii. Scott Gerike will check with the Fire Chief regarding the permit needs and returning them.
- iii. Katherine Gaulke questioned whether we need to get additional quotes. Discussion on the reasonableness of the quote.
- iv. Katherine Gaulke made the motion to print a three copy form that has 250 copies at 179 dollars pending verification with the chief. Second by Scott Gerike. All Yes. Motion Carried.

b. Discussion, Action and Approval regarding the fire number on Bartig Road and Lady Bug Lane.

- i. Scott Gerike presented to the board the update regarding the Lady Bug Lane and the Bartig Road Fire Number situation. No other neighbors have requested this. The one family is requesting it changed. Scott Gerike said to leave it alone, change it to Lady Bug Lane, if they want it changed but they will endure all the cost of that name change. Discussion on road specification and if we change the name are we then responsible for the road? Legal possibility. The resident has the mailbox located on Bartig Road.
- ii. Jay Kaeding makes the motion to table until further notice. Katherine Gaulke with the second. All Yes. Motion Carried.

c. Discussion, Action, Approval Google Voice package upgrade from starter at \$10 to \$20 per a line to be able to do open records on the numbers. The current package only pulls part of the required items.

- i. The Clerk and IT person did a test pull of the public records data and we were missing one part. To get that part the company stated we needed to upgrade to the next level.
- ii. Katherine Gauke makes the motion to upgrade to the standard package. Scott Gerike with the second. All yes. Motion Carried.

d. Discussion, Action and Approval for New and Renewals for Alcohol License Applied Retailers License Alcohol License for the Following Establishments:

- i. Augusta Sportsmen's Club – Class B Beer and Class B Liquor License
 1. Katherine Gaulke makes the motion to approve the Augusta Area Sportsmen's Club for the Class B Beer and Liquor License. Scott Gerike with the second. All yes. Motion Carried

e. Discussion, Action, Approval of the Building Notification Ordinance; amendment to fix the issues with the wording regarding Eau Claire County.

- i. Katherine Gaulke made a motion to amend the ordinances to remove the part stated, "not required to be permitted through Eau Claire County". William Jacobs with the second. All Yes. Motion Carried. -This motion was void in the July 17, 2025 Meeting.
- ii. Discussion was had regarding removing this statement and its effects on the community.

10. New Business (Discussion, Action, Approval)

a. Discussion, Action and Approval regarding the Air BNB Registration in the Town and include safety rules.

- i. Katherine Gaulke with the presentation to the board. An ordinance is proposed to address safety concerns and establish a registration fee for AirBNB properties, facilitating communication between emergency services and management, and requiring annual renewal.

- ii. Katherine Gaulke makes the motion to continue research and come back with Ordinance to review with the board. William Jacobs with the second. 2-No and 3-yes. Jay Kaeding and Scott Gerike voted “No” and William Jacobs, Katherine Gaulke, and Ricky Strauch with the yes. Motion Carried.
- b. Discussion, Action and Approval regarding the Public Record Request Fee and request form
 - i. Discussion was had who is sending them and how many.
 - ii. Katherine Gaulke made the motion to adopt the Public Records Request Form as presented by the clerk. Scott Gerike with second. All yes. Motion Carried.
 - iii. The clerk is asked to report back next month how this form is going and if there needs to be next steps taken.
- c. Discussion, Action and Approval regarding Public Nuisances Ordinance 19.04 Amendment for materials on roads.
 - i. Scott Gerike presented to the board regarding the 19.04 ordinance. Discussion regarding safety and proper dumping of manure, it was noted that this will affect the manure spreaders. Any horse drawn vehicles in the Town of Bridge Creek shall be equipped with manure catching devices. The owner of any domestic animals shall promptly dispose of manure in a sanitary manner and any excreta deposited by such animals on any public or private property.
 - ii. Scott Gerike made the motion to amend the ordinance 19.04 to reflect line 12 “along any town street in the Town of Bridge Creek and also add any horse drawn vehicles in the Town of Bridge Creek shall be equipped with manure catching devices”. Katherine Gauke with the second. All yes. Motion carried. Roll call vote: Jayson Kaeding- yes, William Jacobs- yes, Katherine Gaulke- yes, Scott Gerike-yes, and Ricky Strauch-yes. All Yes. Motion Carried.
- d. Discussion, Action and Approval of traffic study and possible lower speed limit for Jack Pine Road. Residents are concerned about the 55 mph speed limit on it.
 - i. Clerk Pettis presented the signed petition from the community members for the Jack Pine Road speed reduction for safety.
 - ii. Katherine Gaulke makes the motion to approve a traffic study for Jack Pine Road and lower it to 45mph.
 - iii. Katherine Gaulke amended the motion to post the road at 45 mph if allowed without the traffic study. Jay Kaeding with the second. All Yes. Motion Carried.
- e. Discussion, Action, and Approval of Job Description for all Town Board Members. Official descriptions that meet the state statues for supervisors, chairperson, clerk, and treasurer.
 - i. Presented by Clerk Pettis. Discussion about adding in state statues and reviewing.
 - ii. Jay Kaeding with the motion to table for review until the next meeting. Katherine Gaulke will prepare a combination of the duties for clerk and treasurers. Second by Katherine Gaulke . All Yes. Motion Carried.

11. Upcoming Meetings/Events and Agenda Items:

- a. Town Board Meeting:
 - i. July 17, August 21, September 18, October 16, November 20, and December 18.
- b. Fire Board Meetings:
 - i. July 9

12. Prior to Adjournment it was brought to the board attention we need to go back to 8A agenda item- Recycling Center is Closed July 6th. No board member was available to run it that day.

13. Adjournment @ 9:55pm

- a. Jay Kaeding made the motion for adjournment at 9:55pm and Katherine Gaulke with the second. All yes. Motion Carried.

~ Elizabeth Pettis, Clerk